**PARTY PLANNER**

**EVENT DETAILS**

**Day & Date of Your Event:**

**DJ Start Time: \_\_\_:\_\_\_\_\_ AM/PM DJ End Time: \_\_\_:\_\_\_\_\_AM/PM**

**DJ Should Call this Person to Discuss the Event Details: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact info for this person - Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**“Day of event” Emergency Contact for DJ to use if needed:**

**Phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**# of Guests Expected at Event: \_\_\_\_\_\_\_\_\_\_\_ Age Range of Guests: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DJ Personality Style Requested: \_\_\_ Low Key \_\_\_ Middle of the Road \_\_\_ Lively \_\_ Other**

**(If other, please specify):**

**EVENT LOCATION DETAILS**

**Event Site Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Event Site Physical Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Event Site Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Event Site Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Event Site Contact Person Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Event Site Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Over)**

**Music**

**You are welcome to provide the DJ Shawn a list of songs (space below) that you want played during your party. He will use these to guide the overall music programming for your event. If you don’t wish to provide any music requests or suggestions, no worries! DJ Shawn will use his professional experience, knowledge and judgment to perfectly program the music selections for your event. If there are songs you definitely want played/not to be played, please provide this information prior to the party, so the music can be obtained/omitted well in advance. Requests are welcome the day of your party as long as you are fine with it. Please discuss all your music requirements with DJ Shawn well in advance to ensure total success for your event! Thanks!**

**Line/Special Dances You Want Played (check those you want):**

**\_\_Cupid Shuffle \_\_ Booty Call \_\_ The Wobble \_\_ Chicken Dance**

**\_\_ Electric Slide \_\_ Cha Cha Slide \_\_ YMCA \_\_ Cotton Eyed Joe**

**\_\_ Hokey Pokey \_\_ The Train \_\_ Conga \_\_ Electric Slide REMIX**

**\_\_ The Limbo \_\_ Macarena \_\_ Harlem Shake \_\_ Gangnam Style**

**\_\_ Boot Scootin’ Boogie \_\_ The Twist \_\_ Others (please specify):**

**Songs to be played:**

**Song Title Artist**

1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

**BAYSIDE SOUNDS, LLC - PO BOX 896 - Hollywood, MD 20636 - Phone: (301) 904-8561**

**Email:** [**baysidesoundsDJ@gmail.com**](mailto:baysidesoundsDJ@gmail.com) **Web Site: www.baysidesounds.com**